



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
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MCIWEST-MCB
CAMPENO 7220.1
G-8

6 NOV 2017

MCIWEST-MCB CAMPEN ORDER 7220.1

From: Commanding General
To: Distribution List

Subj: DESIGNATION OF THE LOCAL COMMUTING AREA

Ref: (a) Joint Travel Regulations
(b) B-196049, April 21, 1980, 59 Comptroller General
Decision 397

Encl: (1) Local Commuting Area of San Diego County Map
(2) Local Commuting Area of Orange and Riverside County Map

1. Situation. To designate the local commuting area for both active duty and reserve Service Members and civilian employees aboard Marine Corps Base, Camp Pendleton (MCB CamPen). All personnel are referred to as travelers within this Order.

2. Cancellation. BO 7220.13C.

3. Mission. On occasion, it is necessary for travelers to commute to adjacent cities and installations on official business. Paragraph 0206 of reference (a) permits the commander directing and authorizing travel to specify a local commuting area for reimbursement purposes.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To establish the local commuting boundaries for reimbursement purposes.

(2) Concept of Operations. Per reference (b), an arbitrary distance radius from the point of departure must not define establishment of the local commuting area. The "local area" is defined as the area within the Permanent Duty Station (PDS) limits and the metropolitan area around the PDS served by the local public transit systems; the local commuting area, and the separate cities, towns, or installations among which the public commutes on a daily basis.

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b. Coordinating Instructions

(1) For Service Members and civilian travelers assigned to commands and tenant organizations aboard MCB CamPen, the enclosures depict the boundaries of the local commuting area.

(2) Travelers commuting from their home or permanent station to a designated area within the local commuting area on official business and returning the same day may be authorized travel via privately owned conveyance as advantageous to the government and may be reimbursed under the provisions of paragraph 020603 of reference (a). This Order applies where a traveler commutes within the designated local commuting area.

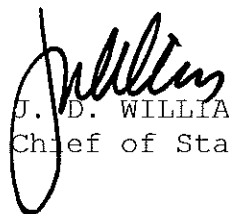
(3) Travelers may travel from their residence or PDS to the area of official business. However, paragraph 020603.(B).1.c.(1).(a) of reference (a) states that reimbursement will be based on mileage that exceeds the traveler's commuting distance. Claims for reimbursement for local area travel will be performed in the Defense Travel System using the "local voucher" option and completing the required information therein.

5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of MCIWEST-MCB CAMPEN directives can be found at: <https://www.mciwest.usmc.mil/inst/mciwest/manpower/MCIWMCBADJ/default.aspx>.

6. Command and Signal

a. Command. This Order is applicable to all commands, organizations, units, and activities located aboard MCB CamPen.

b. Signal. This Order is effective the date signed.


J. D. WILLIAMS
Chief of Staff

DISTRIBUTION: A-4
B
C

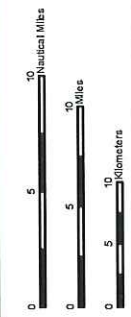


San Diego County



- Legend**
- Focal City
 - County Boundary
 - Commuting Distance Boundary
 - Federal Interstate
 - Major Road
 - USMC Installation
 - Mexico

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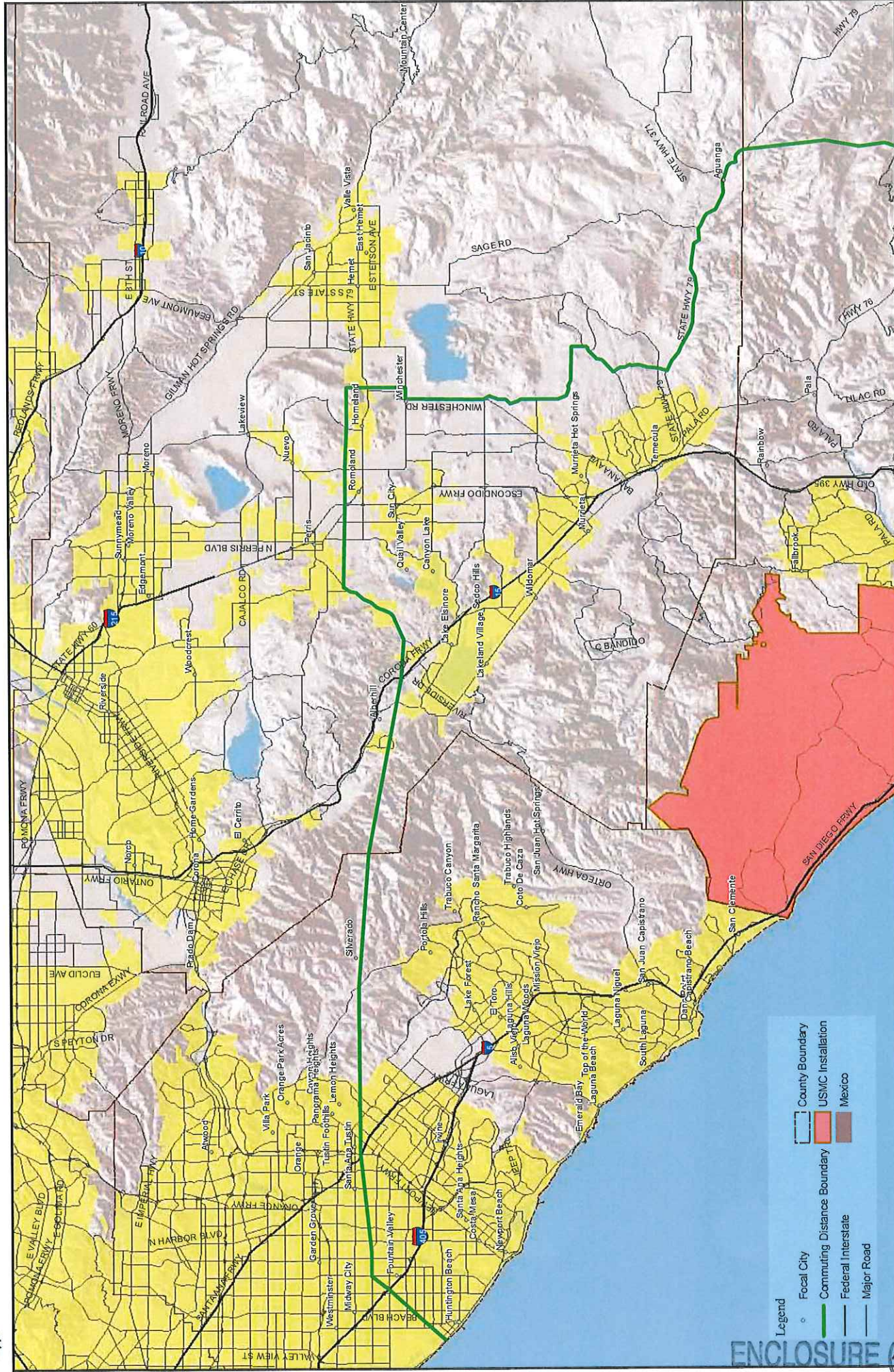
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ENCLOSURE

Orange, Riverside and Northern San Diego Counties



- Legend**
- Focal City
 - ▭ County Boundary
 - ▭ Commuting Distance Boundary
 - ▭ Federal Interstate
 - ▭ Major Road
 - ▭ USMC Installation
 - ▭ Mexico

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ENCLOSURE (2)